

NORTH WEST REGIONAL COLLEGE**THE GOVERNING BODY****FINANCE & GENERAL PURPOSES COMMITTEE**

Dear *title & surname of Committee member*

RE: NOTICE OF MEETING

I am writing to invite you to a special meeting of the Finance & General Purposes Committee which will be held on Monday 24 August 2009 in the Boardroom, Tower Building, Strand Road Campus commencing at 5.00pm.

The agenda for the meeting is set out below.

AGENDA

1. Apologies
2. Harmonisation of Estate Services Delivery – copy of consultant's report provided at Committee meeting on 15 June 2009
 - Report of meeting held with consultants on 18 March 2009
3. NIPAC Report on the Financing of Further Education – executive summary and summary of recommendations attached*
4. Any other business

* if you wish to receive a copy of the full report please contact me accordingly.

I look forward to meeting you on 24 August.

Yours sincerely

Denis McClelland
Secretary