

MINUTES OF THE FOURTH MEETING OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE CONFERENCE SUITE, STRAND ROAD CAMPUS ON WEDNESDAY 5 DECEMBER 2007 AT 5.00 PM

PRESENT: Mr E Beattie (Chair)
Miss E Cavanagh
Mrs J Doherty
Mrs M Lestas
Mr D McMahon (from 6.00pm)
Prof F Monds
Mr S Murphy (Director)
Mr A O'Connor (from 5.20pm)
Mr A Rainey

IN ATTENDANCE: Mr D Kinnaird (Assistant Director, Client Services) } for
Mr G McGuckin (Assistant Director, College Development) } item
Mr C Morrison (Assistant Director, Curriculum) } 4.12
Mr D McClelland (Acting Secretary)

4.1 APOLOGIES

Dame Geraldine Keegan, Mr H Faulkner

4.2 MINUTES OF MEETING HELD ON 20 NOVEMBER 2007

It was agreed that an amendment should be made to minute 3.8 appointing Prof Monds to the Project Management Board and to minute 3.9 clarifying that draft responses would be circulated to all members of the Governing Body. With these amendments, on the proposal of Mr Murphy seconded by Prof Monds it was agreed that the minutes were an accurate record of the meeting.

4.3 MATTERS ARISING

3.5 Co-option of member. The Chair reported that further enquiries were being made.

3.14 Organisational Review. The Director distributed a paper outlining the cost savings which the new structure should bring to the College.

Members agreed to take item 4.12 at this point in the meeting.

4.4 STAFFING COMMITTEE REPORT

The Chair reported that the Committee meeting due to take place prior to the current meeting had been postponed.

4.5 CHAIRMAN'S BUSINESS

The Chair reported on the following matters

- Progress on the lecturers' pay review
- Concern over inconsistency regarding age legislation fees across the sector
- A College application for a EU funded project. A paper outlining the project was tabled. The Chair requested that a paper be prepared outlining general project policy. The Director indicated a paper would be circulated prior to the strategy planning day.
- Had sought assurance on the security of staff and student data being held by the College
- Emphasised again the need for a full review of potential financial efficiencies over the next 3 years to be carried out by the various departments and submitted to the Finance & General Purposes Committee.

4.6 DIRECTOR'S REPORT

The Director reported on two issues including a capital build planning matter.

4.7 ASSISTANT DIRECTORS' SALARIES

Following discussion it was proposed by Professor Monds seconded by Miss Cavanagh and agreed to set the salaries appropriate to the legal advice received.

4.8 REDUNDANCY ARRANGEMENTS

The Director reported that he had indicated to DEL potential redundancies arising from restructuring and curriculum needs.

4.9 CULTURAL DIVERSITY: CODE OF PRACTICE

Members agreed to endorse the document.

4.10 NEW BUILD: PROJECT MANAGEMENT BOARD

It was agreed that the amended minute item 3.8 clarified the situation.

4.11 STRATEGIC PLANNING DAY

It was agreed that the Chair, the Director and Assistant Director (College Development) would plan the programme for the day. The focus of the day was to agree the key development areas to be addressed by the College over the next three years. There would be inputs from the Directorate and relevant outside bodies followed by discussion.

4.12 PRESENTATIONS BY ASSISTANT DIRECTORS

The Chair welcomed the three Assistant Directors to the meeting. Each then presented an outline of the areas of College management for which they had responsibility together with the major challenges they foresaw in the work over the next few years. The presentations were followed by

a time of discussion. It was agreed that copies of each presentation together with a glossary of terms would be circulated to members.

4.13 SECRETARY'S BUSINESS

The Secretary distributed details of members' accommodation requirements for the strategy planning day.

4.14 CORRESPONDENCE

The Secretary read a letter received from an MLA concerning an issue relating to the Limavady Campus. It was agreed the Director should respond appropriately.

4.15 ANY OTHER BUSINESS

The Chair asked the Director to convey the wishes of the Board to all staff that they have a peaceful Christmas and a Happy New Year.

Date of next meeting. It was agreed to meet on Tuesday 5 February 2008 at 5.00pm in the Strabane Campus. A tour of the campus is to be organised earlier that afternoon.

This being all the business the meeting ended at 8.00pm.

Signed: _____ (Chair)

Date: _____