

# **NORTH WEST REGIONAL COLLEGE**

## **THE GOVERNING BODY**

### **NOTICE OF MEETING**

You are invited to the third meeting of the Governing Body of the North West Regional College to take place on Tuesday 20 November 2007 at 5.00.pm in the Board Room, Limavady Campus, Main Street, Limavady. The agenda for the meeting is detailed below.

### **AGENDA**

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|------|--|----------------|
| 3.1  | Apologies  |                |
| 3.2  | Minutes of the meeting held on 9 October 2007 – already circulated   |                |
| 3.3  | Matters arising  | <i>10 mins</i> |
|      | 2.3 (1.5) Election of staff & student members – update (D)   |                |
|      | 2.3 (1.5) Nominations from WELB - update (C)   |                |
| 3.4  | Appointment of Vice-chairperson  | <i>5 mins</i>  |
| 3.5  | Co-option of member to Governing Body (C) – paper GB3.5 attached   | <i>5 mins</i>  |
| 3.6  | Finance & General Purposes Committee Report – draft minutes of 12 November meeting refers (AR) – to be sent under separate cover | <i>5 mins</i>  |
| 3.7  | Staffing Committee Report – draft minutes of 12 November 2007 meeting refers(HF) – to be sent under separate cover               | <i>5 mins</i>  |
| 3.8  | Audit Committee Report –draft minutes of 29 October 2007 meeting refers (DMcM)   |                |
|      | • Risk Management Policy – paper GB3.8 attached  |                |
|      | • Corporate Risk Register – paper GB3.8/1 attached   | <i>5 mins</i>  |
| 3.9  | Education Committee Report –draft minutes of 29 October 2007 meeting refers (FM)   |                |
|      | • Present FLU analysis – implications  | <i>5 mins</i>  |
| 3.10 | Chairman’s Business  | <i>10 mins</i> |
| 3.11 | Committee and Board Working (C) – paper GB3.11 attached  | <i>5 mins</i>  |
| 3.12 | Director’s Report – paper GB3.12 attached  | <i>10mins</i>  |
| 3.13 | Assistant Directors’ Salary (D) – paper GB3.13 attached  | <i>5 mins</i>  |
| 3.14 | Organisational Review(D) – paper GB3.14 attached   | <i>10 mins</i> |
| 3.15 | NWI annual accounts approval (AD, Finance) – paper GB3.15 attached   | <i>5 mins</i>  |
| 3.16 | Limavady College annual accounts approval (AD, Finance)- paper GB3.16 attached   | <i>5 mins</i>  |
| 3.17 | Appointment of Legal Advisers (D)  | <i>5 mins</i>  |
| 3.18 | Quality System (D) – paper GB3.18 attached   | <i>10 mins</i> |
| 3.19 | Strategic Planning Day (C) – paper GB3.19 attached   | <i>10 mins</i> |
| 3.20 | Secretary’s Business   | <i>3 mins</i>  |
|      | • Present procedures – paper GB3.20 attached   |                |
|      | • Dates of GB / Committee meetings Jan – June 2008 – paper GB3.20/1 attached   |                |
| 3.21 | Appointment of Secretary   | <i>5 mins</i>  |
| 3.22 | Correspondence   | <i>3 mins</i>  |
| 3.23 | Any Other Business   | <i>3 mins</i>  |
|      | Date of next meeting   |                |