
MINUTES OF THE ELEVENTH MEETING OF THE STAFFING COMMITTEE OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE BOARDROOM, STRAND ROAD CAMPUS ON MONDAY 1 JUNE 2009 AT 5.30PM

PRESENT: Mrs J Doherty (Acting Chair)
Mr H Faulkner
Mr D McMahon (from 5.50pm)
Mr S Murphy (Director)

IN ATTENDANCE: Ms K Duffy (Assistant Director, Human Resources)
Mr D McClelland (Secretary)

It was agreed that Mrs Doherty would chair the meeting in the absence of the Committee Chair.

11.1 APOLOGIES

An apology was received from Dame Geraldine Keegan.

11.2 MINUTES OF MEETING HELD ON 31 MARCH 2009

It was proposed by Mr Murphy seconded by Mr Faulkner and agreed that the minutes were an accurate record of the meeting.

11.3 MATTERS ARISING

10.3 (9.4) (8.8) Associate Lecturer Agreement. The Assistant Director reported that revision of the agreement had now been completed and that it had been considered by the Lecturers' Negotiating Committee. Main changes included an increase in qualifying years and sustainable hours. It was proposed by Mr Faulkner seconded by Mr Murphy and agreed to recommend to the Governing Body that the Agreement be accepted.

10.3 (9.10) Incremental Credit. The Assistant Director reported that the matter had been referred to a Disputes Resolution panel. The case had not been upheld.

10.8 Redundancy Issues. The Director reported that, with one exception, the potential redundancies had now been avoided.

11.4 CHAIRMAN'S BUSINESS

In reply to a question from the Acting Chair, the Assistant Director outlined arrangements for forthcoming staff disciplinary panels.

11.5 APPOINTMENTS AND RESIGNATIONS (Ref: Paper SC11.5)

The Assistant Director tabled an updated paper. Members noted its contents. They agreed that in the case of a particular member of staff it would not be necessary to require them to work full notice.

11.6 STAFFING ISSUES (Ref: Paper SC11.6)

The Assistant Director outlined requests from members of staff as follows:

- 2 members requesting an extension to their career breaks

It was noted that these requests have the support of line managers and the Director.

It was proposed by Mr Murphy seconded by Mr Faulkner and agreed to recommend to the Governing Body that these requests be granted.

11.7 LEGAL CASES UPDATE (Ref: paper SC11.7 tabled)

The Assistant Director reported on two cases. The claim for one has been withdrawn, the other is on-going.

11.8 REDUNDANCY ISSUES

This business was dealt with under Matters Arising.

11.9 STAFF ABSENCE REPORT (Ref: paper SC11.9 tabled)

The Assistant Director referred to the paper which, in comparison with last year's data, showed an increase in teaching staff absence and a decrease in non-teaching absence. In reply to a question the Assistant Director indicated that comparisons across the sector would be obtained in September. A member suggested that it might be useful to explore an alternative referral mechanism.

11.10 COLLEGE QUALITY DOCUMENTATION (Ref: paper EC8.6)

Members noted the value of the documentation which will be used on a College-wide basis.

11.11 ANY OTHER BUSINESS

1. The GB Chair commented on the favourable reception given to the Governing Body's decision to set aside correspondence to staff in relation to negotiations on a new lecturers' contract.
2. The Assistant Director indicated that a paper on secondment was being developed on a sector-wide basis.
3. Equality screening of policies. The Director indicated that he would include this matter in his paper on Policies to the next Governing Body meeting.
4. The Director mentioned a staffing issue which he was hoping to resolve shortly.

Date of next meeting: Monday 2 November 2009 at 4.00pm in Strand Road Campus.

The Chair closed the meeting at 6.25pm.

Signed: _____ (Chair)

Date: _____