
MINUTES OF THE TWENTIETH MEETING OF THE STAFFING COMMITTEE OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE BOARDROOM, STRAND ROAD CAMPUS ON THURSDAY 5 MAY 2011 AT 5.00PM.

PRESENT: Dame Geraldine Keegan (Chair)
Mr M Agnew
Mrs J Doherty
Mr D McMahon
Prof F Monds
Mr S Murphy (Principal and Chief Executive)

IN ATTENDANCE: Mrs K Duffy (Director, Workforce Development & Administration)
Mr D McClelland (Secretary)

The Chair welcomed Mr Agnew and Prof Monds to their first meeting of the Committee.

20.1 APOLOGIES
Mr H Faulkner.

20.2 DECLARATION OF INTERESTS
Mr Agnew and Prof Monds advised members of a previous occasion when, as members of the Governing Body, they had encountered the member of staff referred to in item 20.7. Members considered that the circumstances described did not warrant either member withdrawing from the meeting for this item. Mr Murphy indicated that he would be presenting this item in his role as College Principal.

20.3 MINUTES OF MEETING HELD ON 21 MARCH 2011
It was proposed by Mrs Doherty seconded by Mr McMahon and agreed that the minutes were an accurate record of the meeting.

Action: Secretary to publish approved minutes asap.

20.4 MATTERS ARISING
19.4 (18.9) 'Listening to Staff' survey update. The Director tabled a paper containing the first and second Action Plans resulting from the survey in June 2010 and from further consultation with staff. In addition, actions resulting from Staff Consultative Meetings 10/11 were listed. The Director described in detail the actions taken and the resulting outcomes. The Chair commented favourably on the steps being taken to embed continuous improvement within the College. The Director indicated that a further staff survey was planned to take place during May. The Chair requested that the matter be made a substantive item on the agenda of the next Committee meeting.

Actions: (1) Secretary to ensure item is on agenda of next Committee meeting.

20.5 CHAIRMAN'S BUSINESS

No business was conducted under this heading.

20.6 APPOINTMENTS AND RESIGNATIONS (Ref: Paper SC20.6 tabled)

The Director referred members to the paper containing a list of recent appointments and forthcoming leavers. Members noted the paper.

20.7 STAFFING ISSUES (Ref: paper SC20.7)

The Principal referred members to the case outlined in the paper. In addition he tabled supporting evidence. He indicated that the procedures of the College's Sickness Absence Policy had been followed. Members asked for clarification on a number of points following which it was agreed unanimously that the employment of the member of staff concerned should be terminated on the grounds of ill health.

20.8 LEGAL CASES UPDATE (Ref: paper SC20.8 tabled)

The Director referred to one case pending.

20.9 REDUNDANCIES UPDATE

The Principal referred to an issue on redeployment still to be resolved. He also mentioned on-going efforts in relation to the compulsory redundancy.

20.10 CORRESPONDENCE

None.

20.11 ANY OTHER BUSINESS

The Director outlined encouraging trends in the latest Equal Opportunities Report.

Date of next meeting: Monday 20 June 2011 at 5.30pm in Strand Road.

The Chair closed the meeting at 5.55pm.

Signed: _____ (Chair)

Date: _____