

MINUTES OF THE EIGHTEENTH MEETING OF THE STAFFING COMMITTEE OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE BOARDROOM, STRAND ROAD CAMPUS ON MONDAY 7 FEBRUARY 2011 AT 5.50PM.

PRESENT: Dame Geraldine Keegan (Chair)
Mrs J Doherty
Mr H Faulkner
Mr S Murphy (Principal and Chief Executive)

IN ATTENDANCE: Mrs K Duffy (Director, Workforce Development & Administration)
Mr D McClelland (Secretary)

18.1 APOLOGIES

There were no apologies.

18.2 DECLARATION OF INTERESTS

No member declared a conflict of interest in the business of the meeting.

18.3 MINUTES OF MEETING HELD ON 24 NOVEMBER 2010

It was proposed by Mrs Doherty seconded by Mr Murphy and agreed that the minutes were an accurate record of the meeting.

Action: Secretary to publish approved minutes asap.

18.4 MATTERS ARISING

None.

18.5 CHAIRMAN'S BUSINESS

None.

18.6 APPOINTMENTS AND RESIGNATIONS (Ref: Paper SC18.6)

The Director referred members to the paper. Members enquired about the nature of some temporary appointments listed. Members noted the paper.

18.7 STAFFING ISSUES

None.

18.8 LEGAL CASES UPDATE (Ref: paper SC18.8 tabled)

The Director reported on one on-going case.

18.9 'LISTENING TO STAFF' SURVEY UPDATE (Ref: paper SC18.9 tabled)

The Director referred to the actions outlined in the plan. She mentioned the positive responses there had been to meetings with staff. The Chair suggested progress in implementing the plan should be monitored on a monthly basis.

18.10 REDUNDANCIES UPDATE (Ref: paper SC18.10 tabled)

The Director reported on meetings with individual staff in the two curriculum areas identified for potential redundancies. She mentioned some of the concerns they had raised. The Principal said that the possibility of appropriate potential voluntary redundancies amongst the wider staff would also be explored. The Director tabled a paper outlining draft criteria to be used in the event of compulsory redundancies which would be discussed with the staff association officials at a forthcoming meeting. It was proposed by Mrs Doherty seconded by Mr Faulkner and agreed to recommend to the Governing Body that the proposed criteria be approved. It was agreed that a further meeting of the Committee may be required prior to reporting to the Governing Body on 23 February 2011.

Action: Director / Secretary – organise Committee meeting on 23 February if required.

18.11 STAFF ABSENCE REPORT 09/10 (Ref: paper SC18.11 tabled at last Committee meeting)

The Director reported that there had been a significant decrease in staff absence during this present academic year compared with the analysis shown in the report for 09/10. Members noted the report.

18.12 DRAFT COLLEGE DEVELOPMENT PLAN 2011/14 (Ref: paper GB21.13)

The Principal reported that the draft plan had undergone a number of significant amendments following consultation. In reply to a question he explained that action plans would be drawn up by Heads of Schools based on the enrolment figures they expect to deliver over the next 3 years. The Chair suggested a number of further amendments for consideration.

18.13 CORRESPONDENCE

None.

18.14 ANY OTHER BUSINESS

The Principal mentioned a matter relating to a suspended member of staff.

Date of next meeting: Possible additional meeting on 23 February 2011 in Strabane. Next stated meeting scheduled for Monday 4 April 2011 at 5.30pm in Strand Road.

The Chair closed the meeting at 7.10pm.

Signed: _____ (Chair)

Date: _____