MINUTES OF THE THIRTEENTH MEETING OF THE STAFFING COMMITTEE OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE BOARDROOM, STRAND ROAD CAMPUS ON 8 FEBRUARY 2010 AT 5.30PM.

PRESENT: Dame Geraldine Keegan (Chair)
Mrs J Doherty
Mr H Faulkner
Mr S Murphy (Director)

IN ATTENDANCE: Mrs K Duffy (Assistant Director, Human Resources)
Mr D McClelland (Secretary)

Members expressed their pleasure to have Dame Geraldine returning to Chair the Committee. Dame Geraldine thanked Mrs Doherty for deputising during her absence.

13.1 APOLOGIES
No apologies were received.

13.2 DECLARATION OF INTERESTS
The Secretary declared an interest in a matter to be raised under Chairman's Business. No member declared a conflict of interest in the business of the meeting.

13.3 MINUTES OF MEETING HELD ON 28 OCTOBER 2009
It was proposed by Mr Faulkner seconded by Mr Murphy and agreed that the minutes were an accurate record of the meeting.

Action: Secretary to publish approved minutes asap.

13.4 MATTERS ARISING
12.5 Appointments and Resignations. The Director explained that some posts did not proceed due to a re-assessment of need.
12.8 Employment Relations Framework. The Director updated members on on-going discussions.
12.12.4 New Contract. The Director reported that efficiencies were being realised.

The Secretary withdrew from the meeting for the next item of business.

13.5 CHAIRMAN'S BUSINESS
This item is the subject of a separate minute.

The Secretary re-joined the meeting.
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13.6 APPOINTMENTS AND RESIGNATIONS (Ref: Paper SC13.6)
The Assistant Director provided members with an updated paper. Members discussed a number of issues including

- part-time recruitment
- the procedure for formulating and progressing a new post.

Members noted the paper's contents.

13.7 STAFFING ISSUES (Ref: paper SC13.7)

The Assistant Director provided members with an updated paper. It was noted that the requests listed have the support of line managers and the Director.
It was proposed by Mrs Doherty seconded by Mr Murphy and agreed to recommend to the Governing Body that these requests be granted.

13.8 LEGAL CASES UPDATE (Ref: paper SC13.8 tabled)

The Assistant Director reported on three cases which are on-going.

13.9 CRIMINAL RECORDS

The Assistant Director provided members with details concerning an applicant for a College post. Following discussion it was proposed by Mr Faulkner seconded by Mrs Doherty and agreed to recommend to the Governing Body that

- any future applications from the same person be referred to the Committee
- legal advice be sought on the responsibilities of the Governing Body in relation to one aspect of the information provided.

Action: Director / Assistant Director to seek legal advice and report back to the Committee.

13.10 INCREMENTAL CREDIT

The Director referred members to previous discussion of this case. He advised that, considering the employment agreement on the receipt of incremental credit, it should be granted in this case. It was proposed by Mr Murphy seconded by Mrs Doherty and agreed to recommend to the Governing Body that incremental credit be granted in this case.

13.11 HEAD OF SCHOOL VACANCY

The Director indicated that he would be bringing a paper related to this matter to the next meeting of the Committee.

Action: Director to bring paper to next meeting of the Committee.

13.12 CORRESPONDENCE

None

13.13 ANY OTHER BUSINESS

None

Date of next meeting: Monday 29 March 2010 at 5.30pm in Strand Road Campus.

The Chair closed the meeting at 6.15pm..

Signed: _____

Date: _____