
MINUTES OF THE SEVENTH MEETING OF THE STAFFING COMMITTEE OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE BOARDROOM, STRAND ROAD CAMPUS, ON WEDNESDAY 16 JULY 2008 AT 3.30PM

PRESENT: Mr H Faulkner (Chair)
Mrs J Doherty
Dame Geraldine Keegan
Mr S Murphy (Director)

IN ATTENDANCE: Ms K Duffy (Assistant Director, Human Resources)
Mr D McClelland (Secretary)

7.1 APOLOGIES

Mr D McMahan

7.2 MINUTES OF MEETING HELD ON 19 MAY 2008

It was proposed by Mrs Doherty seconded by Mr Murphy and agreed that the minutes were an accurate record of the meeting.

7.3 MATTERS ARISING

No business was conducted under this heading.

7.4 CHAIRMAN'S BUSINESS

See separate minute.

7.5 ILL HEALTH TERMINATION

The Director outlined the case of a member of staff whose history of employment at the college included issues relating to non-completion of PGCE (FE) and to lengthy periods of illness over a 7 year period. Advice obtained indicated that the person concerned was medically unfit to return to work. It was proposed by Mrs Doherty seconded by Dame Geraldine Keegan and agreed to recommend to the Governing Body that the person's contract be terminated on the grounds of ill-health.

7.6 APPOINTMENTS AND RESIGNATIONS (Ref: Paper SC7.6)

The Assistant Director tabled a paper outlining staffing movements including those who would be retiring on the grounds of redundancy on 31 August 2008. Members noted the paper's contents.

7.7 STAFFING ISSUES (Ref: Paper SC7.7)

The Assistant Director outlined requests from members of staff as follows:

- 1 member requesting a career break for 1 year
- 2 members of staff requesting a temporary reduction in working hours

- 4 members of staff requesting an extension to reduction in working hours

It was noted that all requests have the support of line managers and the Director. It was proposed by Dame Geraldine Keegan seconded by Mrs Doherty and agreed to recommend to the Governing Body that the requests be granted.

7.8 LEGAL CASES UPDATE (Ref: paper SC7.8)

The Assistant Director reported on:

- a case where a hearing scheduled for early June did not proceed
- a recent case which is at a preliminary stage.

Members noted the report and wished to record their appreciation of the minimal number of legal cases arising considering the large number of staff employed.

7.9 ANY OTHER BUSINESS

No business was conducted under this heading.

Date of next meeting. The next scheduled meeting is on Monday 3 November 2008 at 4.00pm in Strand Road.

This being all the business the Chair closed the meeting 3.55pm.