

**MINUTES OF THE FOURTEENTH MEETING OF THE STAFFING COMMITTEE OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE BOARDROOM, STRAND ROAD CAMPUS ON 29 MARCH 2010 AT 6.30PM.**

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**PRESENT:** Dame Geraldine Keegan (Chair)  
Mrs J Doherty  
Mr H Faulkner  
Mr D McMahon  
Mr S Murphy (Director)

**IN ATTENDANCE:** Mrs K Duffy (Assistant Director, Human Resources)  
Mr D McClelland (Secretary)

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**14.1 APOLOGIES**

All members were present.

**14.2 DECLARATION OF INTERESTS**

No member declared a conflict of interest in the business of the meeting.

**14.3 MINUTES OF MEETING HELD ON 8 FEBRUARY 2010**

It was proposed by Mrs Doherty seconded by Mr Faulkner and agreed that the minutes were an accurate record of the meeting.

*Action: Secretary to publish approved minutes asap.*

**14.4 MATTERS ARISING**

**13.9 Criminal Records.** The Assistant Director reported that the legal advice obtained indicated that no action was required in respect of the aspect of concern.

**14.5 CHAIRMAN'S BUSINESS**

No business was conducted under this heading.

**14.6 APPOINTMENTS AND RESIGNATIONS (Ref: Paper SC14.6)**

The Assistant Director referred to issues in the paper. In reply to a question she assured members that there was a procedure in place for dealing with staff who are absent without leave.

Members noted the paper's contents.

**14.7 STAFFING ISSUES (Ref: paper SC14.7)**

The Assistant Director referred to the two requests for career breaks outlined in the paper. She reported that, in one case, the person did not meet the criteria.

It was proposed by Mr Murphy seconded by Mrs Doherty and agreed to recommend to the Governing Body that the qualifying request be granted.

**14.8 LEGAL CASES UPDATE (Ref: paper SC14.8 tabled)**

The Assistant Director reported on the settlement of two cases. One further case was still on-going.

**14.9 HEAD OF SCHOOL VACANCY**

The Director indicated that he intended to bring a paper to the next meeting of the Committee

*Action: Director to bring paper to next meeting of the Committee.*

**14.10 NILGOSC – DRAFT POLICY STATEMENT ON EMPLOYER’S DISCRETION (Ref: paper SC14.10)**

The Assistant Director explained that the college was required to exercise certain discretions, contained in the paper, in respect of the local government pension scheme for non-teaching employees. She stated that the suggestions were common to the sector. It was proposed by Mr Murphy seconded by Mr McMahon and agreed to recommend to the Governing Body that the paper be approved.

**14.11 CORRESPONDENCE**

None

**14.12 ANY OTHER BUSINESS**

None

**Date of next meeting:** Monday 14 June 2010 at 5.30pm in Strand Road Campus.

The Chair closed the meeting at 6.45pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_