

MINUTES OF THE TENTH MEETING OF THE STAFFING COMMITTEE OF THE GOVERNING BODY OF THE NORTH WEST REGIONAL COLLEGE HELD IN THE BOARDROOM, STRAND ROAD CAMPUS ON TUESDAY 31 MARCH 2009 AT 5.30PM

PRESENT: Dame Geraldine Keegan (Chair)
Mrs J Doherty
Mr H Faulkner (until 6.20pm)
Mr D McMahon (until 6.20pm)
Mr S Murphy (Director)

IN ATTENDANCE: Ms K Duffy (Assistant Director, Human Resources)
Mr D McClelland (Secretary)

10.1 APOLOGIES

All members present.

10.2 MINUTES OF MEETING HELD ON 2 FEBRUARY 2009

It was proposed by Mrs Doherty seconded by Mr Murphy and agreed that the minutes were an accurate record of the meeting.

10.3 MATTERS ARISING

9.4 (8.8) Associate Lecturer Agreement. The Assistant Director reported that the matter was still on-going.

9.10 Incremental Credit. The Assistant Director indicated that she was investigating background circumstances to the case.

10.4 CHAIRMAN'S BUSINESS

No business was conducted under this heading.

10.5 APPOINTMENTS AND RESIGNATIONS (Ref: Paper SC10.5)

The Assistant Director drew members' attention to the information contained in the paper. She made reference to a post where a number of applicants were not able to complete the Computer Based Skills Assessment satisfactorily. Members noted the paper's contents.

10.6 STAFFING ISSUES (Ref: Paper SC10.6)

The Assistant Director outlined requests from members of staff as follows:

- 1 member requesting an extension to reduction in full-time working hours
- 3 members of staff requesting a permanent reduction in full-time working hours
- 1 member of staff requesting a 2 year secondment.

It was noted that these requests have the support of line managers and the Director.

It was proposed by Mr Faulkner seconded by Mrs Doherty and agreed to recommend to the Governing Body that these requests be granted.

Arising from discussion it was agreed that there was a need for a policy on secondment and that a draft paper would be brought to a future meeting of the Committee by the Assistant Director.

10.7 LEGAL CASES UPDATE (Ref: paper SC10.7)

The Assistant Director reported on two legal cases both of which are on-going.

10.8 REDUNDANCY ISSUES (Ref: paper SC10.8 tabled)

The Assistant Director reported that 3 curriculum areas had been identified as having staff surplus to requirements. She explained that opportunities for redeployment would be explored. She drew members' attention to the proposed redundancy selection criteria which would, if agreed, be discussed with the lecturers' professional associations. The Director pointed out that the provision of redundancy severance packages had been revised in recent years. It was proposed by Mrs Doherty seconded by Mr McMahon and agreed to recommend to the Governing Body that the redundancy criteria be accepted and that severance be on the basis of the College's legal and contractual obligations.

10.9 ANY OTHER BUSINESS

1. The GB Chair indicated that he had recently received correspondence which he had passed to the Director for his attention.
2. The Director asked for clarification on the procedure to be used for notifying the Governing Body of staff suspensions. It was agreed that, in the first instance, reports would be limited to the GB Chair and the Secretary.

Date of next meeting: Monday 1 June 2009 at 5.30pm in Strand Road Campus.

The Chair closed the meeting at 6.30pm.

Signed: _____ (Chair)

Date: _____