

# Agenda

Resources Committee - Monday, 17th February 2020 at 12:00pm

## **3.0 Presentation, Mr G McCole, IT Services Manager**

### **3.1 Welcome & apologies**

### **3.2 Conflict of Interest Declarations/declarations of Any Other Business**

### **3.3 Draft Minutes of the Resources Committee Meeting held on 4 November 2019**

3.3.1 Matters Arising - Finance - verbal report

### **3.4 Finance - Mr P McKeown, Director of Finance & Economic Engagement**

Report 1 Tenders Issued

Report 2 Estates Update

Report 3 Management Accounts for 6 months to 31 January 2020

Report 4 NDPB Return January 2020

Report 4.1 NDPB Return Sector January 2020

Report 5 Budget Update 2019/20 - verbal report

Report 6 Fees & Charges Policy 2020/2021 (with tracked changes)

Report 7 Internal Audit - Review of Health & Safety Oct 2019 - update on implementations of recommendations

Report 8 Internal Audit - Review of IT Sept 2019 - update on implementation of recommendations

Report 9 Prompt Payment - verbal

Report 10 Correspondence - Finance

Report 11 Chair's Business - Finance

**Report 12          Any Other Business - Finance**

### **3.5 Staffing - Mrs S Kelly, HR Manager**

**Report 3.5.1          Matters Arising Resources Committee Draft Minutes 4  
November 2019 - Staffing - verbal report**

**Report 1                  Management Report**

**Report 2                  Staff Development Programme Teaching Staff - Feb - June 2020**

**Report 2.1                Staff Development Programme Support Staff - Feb - June 2020**

**Report 3                Internal Audit - Review of GDPR Sept 2019 - update on  
implementation of recommendations**

**Report 4                Correspondence - Staffing**

**Report 5                Chair's Business - Staffing**

**Report 5.1                Delegation of Authority Policy - review**

**Report 5.2                Summary of Changes**

**Report 6                Safeguarding Report**

**Report 7                Any Other Business - Staffing**

### **3.6 Reserved Business**

#### **Date of Next Meeting**

15 June 2020