

# Agenda

Resources Committee - Monday, 14th June 2021 at 12:00pm

## 8.1 Welcome & apologies

## 8.2 Conflict of Interest Declarations/Declarations of Any Other Business

*For Decision*

## 8.3 Draft Minutes of the Resources Committee Meeting Held on 1 February 2021

*For Approval*

### 8.3.1 Matters Arising - Finance - verbal report

*For Information*

## 8.4 Management Report, Mr P McKeown, Director of Finance & Economic Engagement & Mr Gary Bradley, Estates Manager in attendance

### Report 1 Tenders Issued Report

*For Information*

### Report 2 Estates Update Report

*For Information*

### Report 2.1 Draft Estates Strategy 2021 - 2031

Report 2.1.1 Appendix 2 - Order of Cost Estimates (RIBA Stage 1/2)

### Report 3 Business Support Centre Update Report

*For Information*

### Report 4 Management Accounts for 9 Months to 30 April 2021

*For Information*

### Report 5 NDPB Forecasting Return May 2021 - 1 April 2020 - 31 March 2021

*For Information*

### Report 6 Budget 2021/22

**Report 7**      **Procurement Contract Items - suggested spend items £100K and over**  
*For Approval*

**Report 8**      **Prompt Payment - verbal report**  
*For Information*

## **8.5 Correspondence - Finance**

## **8.6 Committee Chair's Business**

**Report 1**      **Review of Committee's Terms of Reference**

**Report 2**      **Summary of Proposed Changes to the Terms of Reference**

## **8.7 Any Other Business - Finance**

## **8.8 Staffing Report**

**8.8.1**          **Matters Arising from Committee Meeting, Staffing Matters of Meeting Held on 1 February 2021 - verbal report**  
*For Information*

**Report 1**      **Management Report - Ms S Kelly, HR Manager**  
*For Information*

**Report 2**      **Recruitment Update Report**  
*For Information*

**Report 3**      **Appointments & Leavers Report**  
*For Information*

**Report 4**      **Staff Wellbeing Programme Semester 2**  
*For Information*

**Report 5**      **Staff Health & Wellbeing Strategy 2021-2024**  
*For Approval*

**Report 6**      **HR Services Annual Report September 2019 - August 2020**  
*For Information*

**Report 7**      **People Strategic Framework September 2021 - August 2024**  
*For Approval*

**Report 8**      **Equal Opportunities Report May 2021**  
*For Information*

**Report 8.1**      **Fair Employment Monitoring Return as at 01January**

## **8.9 Other Reports**

**Report 1**      **Safeguarding Report**  
*For Information*

**Report 2**      **Equality Report**  
*For Information*

## **8.10 Correspondence - Staffing**

## **8.11 Chair's Business - Staffing**

## **8.12 Any Other Business - Staffing**

## **8.13 Schedule of Committee Meetings 2021/2022**

*For Information*

## **8.14 Reserved Business**

### **Date of Next Meeting**

tbc