

Agenda

Resources Committee - Tuesday, 13th June 2023 at 12:00pm

18.1 Welcome & Apologies

For Information

18.2 Conflict of Interest Declarations/Declarations of Any Other Business

For Information

18.3 Draft Minutes from the Resources Committee meeting held on 21 February 2023

For Approval

18.3.1 Matters Arising - Finance Matters - verbal report

For Information

18.4 Finance Management Report - Mr P McKeown, Finance Director

Report 1 Tenders Issued - to 26 May 2023

For Information

Report 2 Estates Update Report

For Information

Report 3 Business Support Centre Update

For Information

Report 4 Management Accounts for 9 Months to 30 April 2023

For Information

Report 5 Budget 2023/24

For Approval

Report 6 Procurement Contract Items Suggested Spend Items £100K and over

For Approval

Report 7 Prompt Payment - verbal report

For Information

Report 8 Investment Policy - January 2023

For Information

Report 9 Digital Strategy 2023-24

For Information

18.5 Correspondence - Finance

For Information

18.6 Committee Chair's Business - Finance

Report 1 Review of Committee's Terms of Reference

For Information

Report 1.1 Proposed Amendments to the Committee's Terms of Reference

For Approval

Report 2 Internal Audit Review Report - Estates Management - Repairs and Maintenance

For Information

Report 3 Internal Audit Review Report - Key Financial Controls

For Information

Report 4 Committee Membership - verbal report

For Discussion

18.7 Any Other Business - Finance matters

18.8 HR Services Management Report - Ms S Kelly, HR Manager

18.8.1 Matters Arising - Staffing - Draft Minutes of the Resources Committee meeting held on 21 February 2023

For Information

Report 1 HR Services Management Report

For Information

Report 2 Recruitment Posts Pending and in Process as at 30 May 2023

For Information

Report 3 Staff Development Update

For Information

Report 4 Health & Wellbeing Strategy 2021-2024 and Action Plan Year Review Year 2, 2022-2023

For Information

Report 5 **Human Resources Business Plan May Update 2022-2023**
For Information

Report 6 **Equality, Diversity and Inclusion in Employment Review
2022/23**
For Information

Report 6.1 **Fair Employment Monitoring Return as at 01/01/23**
For Information

18.9 Client Services Reports - Ms G Moss, Head of Client Services

Report 1 **Equality Update**
For Information

Report 2 **Data Protection/Compliance Report**
For Information

18.10 Correspondence - Staffing

18.11 Committee Chair's Business - Staffing
For Information

18.12 Any Other Business - Staffing matters

18.13 Schedule of Committee Meetings 2023/24
For Noting

18.14 Reserved Business

Date of next meeting - 18 September 2023