

# Agenda

Finance & General Purposes Committee Meeting - Monday, 5th November 2018 at 11:30am

**Speaker; Mr G McCole, IT Services Manager**

## **54.1 Welcome & Apologies**

## **54.2 Conflict of Interest Declarations/Declarations of Any Other Business**

## **54.3 Draft Minutes of the Committee Meeting held on 19 September 2018**

54.3.1 Matters Arising

## **54.4 Chair's Business**

## **54.5 Management Report, Mr P McKeown, Director of Finance & Economic Engagement**

Report 1 - Tenders Issued

Report 2 - Estates Update

Report 3 - Annual Report & Financial Statements to 31 July 2018

Report 4 - Management Accounts for 2 months to 30 September 2018

Report 5 - NDPB Return October 2018

Report 5.1 - NDPB Sector Return October 2018

Report 6 - Budget 2018/19

Report 7 - Student Council Report & Financial Statements to 31 July 2018

Report 8 - Prompt Payment - verbal

Report 9 - Management Statement/Financial Memorandum - updated documents available on MinutePad, Documents Library (1/10/18)

Report 10 - BADE Debt Write Off, less than £1000

Report 10.1 - Bad Debt Write Off, more than £1000

## **54.6 Correspondence**

## **54.7 Any Other Business**

### **Date of Next Meeting**

26 February 2019