

# Agenda

Resources Committee - Tuesday, 4th November 2025 at 12:00pm

## 29.1 Welcome & apologies

*For Information*

## 29.2 Conflict of Interest Declarations/Declarations of Any Other Business

*For Information*

## 29.3 Draft Minutes from the Resources Committee meeting held on 11 September 2025

*For Approval*

Report 1      **Matters Arising - Finance Matters - verbal report**

*For Information*

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### *Resources - Finance Matters*

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## 29.4 Finance Management Report - Mr P McKeown, Finance Director

Report 1      **Tenders Issued Report**

*For Information*

Report 1.1    **College & Sector Contracts Register**

*For Information*

Report 2      **Estates Update Report**

*For Information*

Report 3      **Business Support Centre Update Report**

*For Information*

Report 4      **Annual Report & Financial Statements Year Ended 31 July 2025**

*For Approval*

Report 5      **Management Accounts for 2 Months to 30 September 2025**

*For Information*

Report 6      **Budget Update 2025/26**

*For Approval*

- Report 7**      **Student Council Report & Financial Statements Year Ended 31 July 2025**  
*For Approval*
- Report 8**      **Bad Debt Write-Off Report**  
*For Approval*
- Report 9**      **Fees & Charges Policy 2026/27**  
*For Approval*
- Report 10**     **Prompt Payment - verbal update**  
*For Information*

## **29.5 Correspondence - Finance**

*For Information*

## **29.6 Committee Chair's Business - Finance**

## **29.7 Any Other Business - Finance matters**

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### ***Resources - Client Services Matters***

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## **29.8 Matters Arising - Client Services - Draft Minutes of the Resources Committee meeting held on 16 September 2025**

- Report 1**      **Equality Update**  
*For Information*
- Report 2**      **Data Protection/Compliance Update**  
*For Information*
- Report 3**      **SEN Provision**  
*For Information*

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### ***Resources - Staffing Matters***

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## **29.9 Matters Arising - Staffing Matters - Draft Minutes of the Resources Committee meeting held on 16 September 2025**

- Report 1**      **HR Services Management Report - Ms S Kelly, Head of HR**  
*For Information*
- Report 2**      **Executive Summary - HR Services Annual Report September 2024 - August 2025**  
*For Information*
- Report 2.1**     **HR Services Annual Report September 2024 - August 2025**

*For Information*

**Report 3      Executive Summary - Health & Wellbeing Programme Semester 1, 2025/26**

*For Information*

**Report 3.1      Health & Wellbeing Programme Semester 1, 2025/26**

*For Information*

**Report 4      Learning & Development Programme - Semester 1, 2025/26**

*For Information*

**Report 5      Learning & Development Plan 2025/26**

*For Information*

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## **29.10 Correspondence - Staffing**

## **29.11 Committee Chair's Business - Staffing**

*For Information*

## **29.12 Any Other Business - Staffing matters**

*For Information*

## **29.13 Reserved Business**

**Date of next meeting - 17 February 2026**