**NORTH WEST REGIONAL COLLEGE**

**EQUALITY SCREENING REPORT**

**POLICIES SCREENED IN QUARTER 2 (July 2022 to September 2022)**

| **Policy title** | **Aim of Policy** | **New / existing / revised policy** | **Date of Screening** | **Screening decision** |
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| Visitors Policy | The key objective of this policy is to have in place a clear protocol and procedure for the admittance of external visitors to the college (Strand Road initially) which is understood by all staff, governors, visitors and parents/carers and confirms to Safeguarding guidelines. | New | 28 July 2022 | The Policy does not impact on any staff member/ student or other visitor to the college. It outlines the process involved in ensuring access/egress is compliant. |
| Student Period Dignity Policy | The aims of the policy are   * ensure that students, staff and parents/carers understand the term ‘period dignity’; * promote period dignity in the College and ensure that everyone who needs them has free access to period products; * ensure that all students, staff and parents/guardians understand the impact of periods on the emotional, mental, social and educational well-being of students; * enable students to achieve their potential by reducing any barriers they may experience due to periods; * reduce stigma/taboo in relation to periods by providing all students with information on periods; * have a positive impact on student confidence, well-being, attendance and attainment. | New | 29 July 2022 | The aim of the policy is to support students and offer guidance in relation to period dignity in the College. There is no impact on any of the Section 75 equality categories. |
| Timetabling Guidelines | Provide guidance on timetabling | New | 29 July 2022 | No impact |
| Hybrid Working Framework | The aims of the framework are:   * To develop modern working practices to enable employees to maximise their performance and productivity and deliver the greatest value to the FE Sector; * To support managers and teams to adopt hybrid working practices where operational requirements of a role can be met effectively; * To set out a framework for Hybrid Working Arrangements to be agreed by employees and their line manager. | New | 4 August 2022 | Screened out – the Hybrid Working Framework will not have any adverse impact on Section 75 categories. This is a FE Sector wide framework and it will give all staff increased flexibility of home working for an improved work/life balance. |
| Guidance on Data Protection Impact Assessments | The guide aims to assist management in the completion of privacy impact assessments (DPIAs) in the development or amendment of current processing. The guidance outlines the how to complete the DPIA template effectively. | Revised | 1 August 2022 | None as this guide has no adverse impact on any of the s.75 categories |
| Basement Store Procedure | The aim of the policy is to facilitate a secure location for the archiving of records for as long as they are required to support College Operations. | Revised | 22 August 2022 | The aim of the procedure is to provide guidance in relation to the correct process in archiving departmental/section documents regardless of any of Section 75 equality data |
| FE Sector Freedom of Information Procedures | The purpose of this procedure is to guide the College in its management of Information requests, outline roles and responsibilities and to establish procedures for the management of requests under:  • Freedom of Information Act 2000 | Revised | 5 September 2022 | No negative impact on all nine equality categories |
| FE Sector Environmental Information Regulations Procedures | The purpose of this procedure is to guide the College in its management of Information requests, outline roles and responsibilities and to establish procedures for the management of requests under:   * Environmental Information Regulations 2004 | Revised | 5 September 2022 | No negative impact on all nine equality categories |