**NORTH WEST REGIONAL COLLEGE**

**EQUALITY SCREENING REPORT**

**POLICIES SCREENED IN QUARTER 2 (July 2023 to September 2023)**

| **Policy title** | **Aim of Policy** | **New / existing / revised policy** | **Date of Screening** | **Screening decision** |
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| Accessible Information Policy | The aim of the policy is to ensure that thought is given to providing information in a format that is appropriate to meeting a range of information needs | Existing | 27 July 2023 | The Policy has a positive impact on disability, age and racial group as alternative formats will be made available on request where practicable. There is no adverse impact on the remaining categories |
| Mobile Phone Policy | The policy outlines the guidance on the use of mobile phones in the College and the implications of its misuse. | Revised | 18 August 2023 | No impact |
| Visitors Policy | The key objective of this policy is to have in place a clear protocol and procedure for the admittance of external visitors to the college which is understood by all staff, governors, visitors and parents/carers and confirms to Safeguarding guidelines. | New | 18 August 2023 | The Policy does not impact on any staff member/ student or other visitor to the college. It outlines the process involved in ensuring access/egress is compliant. |
| Use of Email Policy | The aim of the policy is to ensure the college complies with its legislative requirements. Staff receive and send numerous emails for business purposes, this policy aims to outline the requirements for acceptable use of emails and to ensure staff are aware of their obligations. Emails can contain confidential information, as such the college must ensure that it is sent securely, whilst protecting personal data and the College’s reputation. | Existing | 18 August 2023 | No adverse impact on any of the Section 75 categories |
| Curriculum Policy | This policy seeks to give a clear indication about what all students and stakeholders can expect from the College learning environment and the services that the College offers in all settings. It applies to all provision; Further Education, Higher Education, Work Based Learning, Entitlement Framework, Community and NIPS programmes and bespoke skills training. The commitments described in the policy are expected to be experienced by all students and stakeholders and are intended to guide the development of specific strategies which support this policy | Existing | 1 September 2023 | No impact on any of the Section 75 Equality Category |
| Guidance on Equality Screening | The aim of the Guidance is to provide clarity to policy makers in the College with regards to screening and EQIA requirements. | Existing | 3 September 2023 | No as guidance is for use when screening decisions at the college |
| Data Breach Management Procedure | The purpose of this procedure is to provide staff guidance should they identify or have suspicion that personal data has been compromised. This procedure outlines the steps the College will take in identifying a breach has occurred, containment and recovery, as well as assessing the risk/impact to individuals. | Existing | 10 September 2023 | None as this policy has no adverse impact on any of the Section 75 categories |
| Special Category Policy Document | This policy outlines how the College will comply with the requirements of the UK General Data Protection Regulations (UK GDPR), the Data Protection Act 2018 (DPA) and any associated legislation. The College is required to have an appropriate policy document policy in place setting out and explaining our procedures and policies in relation to the processing of special category data | Existing | 10 September 2023 | None as this policy has no adverse impact on any of the Section 75 categories |
| Dress Code Policy | Under Section 75 of the Northern Ireland Act 1998, the North West Regional College is committed to promoting good relations between persons of different religious belief, political opinion or racial group.  The College wishes to create a good and harmonious learning environment and atmosphere in which no student feels under threat or intimidated because of his/her religious belief or political opinion. The College therefore prohibits the wearing of any items which are likely to give offence or cause apprehension among particular groups of students. | Revised | 10 September 2023 | There is no impact on equality in relation to this policy. All students will be treated equally. |
| Academic Assessment Appeals Policy | This policy aims to;   * Protect integrity of the College and awarding bodies/organisations * To provide guidance to staff and students on Malpractice * To respond to any incident of alleged malpractice promptly and objectively * To standardise and record any investigation of malpractice to ensure openness and fairness. | Existing | 12 September 2023 | The policy provides guidance to staff and students on malpractice and plagiarism and provides the detail on how to deal with these issues. The policy has no impact on equality. |